

Bill # 71-22

**The Graduate and Professional Student Association
(GPSA)
The Pennsylvania State University**



**of the 71st Assembly
February 23rd, 2022**

Be it decided by the Assembly of Elected Delegates,

**Co-Sponsorship for the Student Bar Association’s Law & Equity Committee
Funding for Diversity Banquet
(Decided: [Y / N / A])**

1 **Nature of the Situation:**

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3 The Diversity Banquet is an annual event put on by the Student Bar Association’s Law & Equity
4 Committee. The purpose of the Diversity Banquet is to reflect on our commitment to diversity and
5 to celebrate contributions made by Penn State community members towards equity in the legal
6 field. *Through the Looking Glass: Celebrating Intersectionality* is the theme for this year’s Diversity
7 Banquet. The event will be hosted at Toftrees Golf Resort on April 8 at 6:00 pm, and it will include
8 a banquet dinner, an awards ceremony, and a speech by keynote speaker, Dr. Dwayne Kwaysee
9 Wright. The Law & Equity Committee is requesting that the Graduate and Professional Student
10 Association provide partial funding for the food costs of the Diversity Banquet. The menu will
11 include a variety of foods from different cultures represented in Penn State Law’s student body.
12

13 Part of the GPSA’s mission is to provide programming events to enrich graduate and professional
14 student life at Penn State. The Diversity Banquet will provide a welcoming space for diverse
15 members of the Penn State community to meet each other and reflect on what they have in
16 common. While this event has a focus on the legal community, tickets will be available for
17 purchase by any Penn State students that want to attend. The Diversity Banquet will be open to
18 240 attendees and tickets will be available on a first come first served basis. The Law & Equity
19 Committee is currently pursuing many different avenues of funding but may charge a small fee
20 for tickets if sufficient funds from other sources cannot be obtained.
21
22

1 **Recommended Course of Action:**
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3 The Graduate and Professional Student Association authorizes the Student Bar Association's
4 Law and Equity Committee to spend **\$3,500** towards student costs for the Banquet Dinner at the
5 Diversity Banquet. Other expenses will be covered by funds from a variety of sources including
6 the Speaker's Trust Fund, the Student Bar Association, and UPAC.
7

- 8 • Expenses to be covered by the GPSA:
 - 9 a. Banquet Dinner: **\$3,500** (\$35 x 100 students = \$3,500)
 - 10 • Expenses to be covered by other sources, including the Student Bar Association, the
11 Speaker's Trust Fund, and UPAC:
 - 12 a. Venue and Banquet: \$8,760
 - 13 b. Decorations: \$1,000
 - 14 c. Advertisement: \$20
 - 15 d. Awards: \$380
 - 16 e. Bartender: \$75
- 17

Respectfully submitted,

Eli Fields
Delegate, School of Law

President _____

Affirm Veto

The Graduate and Professional Student Association

GPSA Co-Sponsorship Request Form



The Penn State Graduate and Professional Student Association (GPSA) must follow certain rules when providing funding for co-sponsorships for events or other items. Please make sure to read these guidelines carefully before requesting GPSA funding.

- **The GPSA must be given one week's notice of collaboration with any external organization. The purpose is to ensure that the organization is in compliance with the University's Core Values including diversity, inclusion, and equity.**
- A GPSA Delegate must submit a funding bill to the Assembly, and the GPSA must be involved in planning the event. Visit gpsa.psu.edu/assembly to find contact information for current Assembly Delegates.
- A budget breakdown of event costs must be submitted with this form
- The event must be open to all students (undergraduate, graduate, professional)
- The GPSA will only fund specific line items (i.e. food, room rentals, speaker fees, etc.); preference will be given to payments made directly by the GPSA to vendors via invoice, and transfers to a student organization account or reimbursements to an individual for payments made are strongly discouraged
- Because the GPSA's funding comes from the University Park Student Fee Board, at most up to 90% of the event cost can be funded from the GPSA for co-sponsorships

Request Information

Request Date: 2/16/22

Organization Name: The Student Bar Association's Law & Equity Committee

Organization Contact Person: Sidnee McDonald and Diane Le

Email: Sidnee: stm5432@psu.edu Diane: df15334@psu.edu

GPSA Representative Sponsoring Request: Eli Fields

Email: emf5608@psu.edu

Event Details

Event Name: Diversity Banquet

Date and Time of Event: April 8 at 6:00 pm

Event Location: Toftrees Golf Resort

Estimated Total Attendance: 240

Graduate/Professional Students: ~200

Ticket or Pre-Registration Required: pre-registration required; ticket potentially required

Cost to Attend Event: To be decided, anticipated \$5 or lower

Brief Event Description: A banquet to celebrate diversity where Penn Staters can come together to reflect on diversity, equity, and inclusion.

How Event Will Be Advertised: mass emails and fliers

Funding Details

Total Requested from GPSA: \$4,500

Total Cost of Event: \$14,735

Please also submit a budget breakdown of event costs with this form

Funding Amount Requested From Other Sources (By Source):

SBA- \$4,000 approved

UPAC- \$1,708.25 requested

Speaker's Trust Fund- ~\$1,000 to be requested

Dean's Office- additional funding of indeterminate amount to be requested

Vendors Being Used: Toftrees Golf Resort

Vendors Accept Penn State Purchase Orders (Yes/No): No

Vendor Willing to Invoice GPSA (Yes/No): Yes

If you answered no to both of the above questions, you will need to discuss payment options with the GPSA treasurer at least one month before your event

For GPSA Treasurer Use

Bill Number:

Total Approved:

Total Paid:

Bill Close Date:

Budget Breakdown

Venue and Banquet: \$13,260

Decorations: \$1,000

Advertisement: \$20

Awards: \$380

Bartender: \$75

Total: \$14,735