GPSA Co-sponsorship Request

GPSA must follow certain rules when providing funding for co-sponsorships. Please make sure you read these guidelines carefully before requesting GPSA funding.

- A GPSA delegate must submit a funding bill to the assembly, and GPSA must be involved in planning the event. Visit gpsa.psu.edu/membership to find contact information for assembly delegates
- The event must be open to all students
- Payment must be made by GPSA directly to vendors for specific line items (ex. food, room rental, speaker fees, etc.); funds will not be transferred to a student organization account or reimbursed to an individual for payments made
- Student Activity Fee money, which include funding from GPSA, may only be used to fund up to 90% of the event cost

Organization Name: Science Policy Society & WE ARE for Science Request Date: 1/29/2018
Organization Contact Person: Jeremy David Johnson; Grayson Doucette Email: jdj171@psu.edu; gsd135@psu.edu
GPSA Representative Sponsoring Request: Mikael Hiestand email: mph21@psu.edu

Event Details

Event Name: Graduate Mixer & Scholar Speed-Dating
Date of Event: 2/22/2018 Time of Event: 5:30 pm Event Location: Cafe 210 West
Estimated Attendance: Total: 75 Graduate/Professional Students: 75
Is a ticket or pre-registration required for your event? None
Is there any cost to attend your event? ☐ Yes ☐ No If yes, how much per person?

Brief Event Description: This event aims to bring together graduate and professional students from sciences, humanities, arts, and professional degree programs. The event will feature a traditional mixer setting that will be supplemented by a designated section for "scholar speed dating." Participants in scholar speed dating will be provided a handout with a few tips for giving a short overview (one minute or less) of their graduate/professional research, training, and/or teaching. They will then introduce their work in pairs and rotate pairs after two minutes. This exercise should both help students get to know each other and to develop their skills in quickly summarizing their graduate work.

How are you going to advertise your event? The event will be advertised via listserv and via social media.

Funding Details

Total Requested from GPSA: $680
Total Cost of Event: $756.40
Please also submit a budget breakdown of event costs with this form.

Have you requested funding from other sources? ☐ Yes ☐ No
If yes, please list those sources:

What vendors are you planning to use? Cafe 210 West
Do these vendors accept Penn State Purchase Orders? ☐ Yes ☐ No
Is the vendor willing to invoice GPSA? ☑Yes ☐No
If you answered no to both above questions, you will need to discuss payment options with the GPSA treasurer at least one month before your event.

For GPSA Treasurer Use:
Bill Number:
Total Approved: Total Paid:
Bill Close Date: