**GPSA Co-sponsorship Request**

GPSA must follow certain rules when providing funding for co-sponsorships. Please make sure you read these guidelines carefully before requesting GPSA funding.

- A GPSA delegate must submit a funding bill to the assembly, and GPSA must be involved in planning the event. Visit gpsa.psu.edu/membership to find contact information for assembly delegates.
- The event must be open to all students.
- Payment must be made by GPSA directly to vendors for specific line items (ex. food, room rental, speaker fees, etc.); funds will not be transferred to a student organization account or reimbursed to an individual for payments made.
- Student Activity Fee money, which include funding from GPSA, may only be used to fund up to 90% of the event cost.

**Event Details**

Event Name: State of State 2018  
Date of Event: 2/3/2018  
Time of Event: 9 AM - 4PM  
Event Location: Alumni Hall, HUB  
Estimated Attendance: Total: 300  
Graduate/Professional Students:  
Is a ticket or pre-registration required for your event?  
Pre-registration:  
Is there any cost to attend your event?  
Yes ☐ No ☑  
If yes, how much per person?  

Brief Event Description: State of State is an organization that aims to bring together students, faculty and community members to generate dialogue surrounding important issues at Penn State. This dialogue culminates each with year our annual conference. We identify three salient themes in connection to Penn State and then structure three sets around these thematic areas. For each set we have roughly 4-5 student, faculty, staff, and community member speakers, each of whom are intended to bring a different perspective to the conversation. While we invite faculty, staff, and community member speakers, students speakers are selected through an audition process.

The three roughly drawn thematic sets for the 2018 conference are inclusivity on campus, challenging stigmas and technology and its relation to student life. These themes are intentionally broad so that we can address a variety of sub-themes.

The conference is structured so that audience members sit at roundtables and participate in discussions led by a trained facilitator after each set. During these conversation periods, audience members are encouraged to write down questions for speakers, which can be addressed during the Q & A segment. These roundtable discussions are intended to generate constructive dialogue, raise awareness for certain issues and hopefully propel change. The conference will also engage commonwealth students, world campus students and UP students that could not make the full-day commitment, through our online live stream.
How are you going to advertise your event? Large promo event in the HUB the week leading into the conference, social media posts, presenting to partner organizations

**Funding Details**

Total Requested from GPSA: $1,500
Total Cost of Event: $47,135
Please also submit a budget breakdown of event costs with this form.

Have you requested funding from other sources? ☑Yes ☐No
If yes, please list those sources: Paterno Fellows, College of Liberal Arts, ARHS, Panhellenic, Schreyer Honors College, Presidential Leadership Academy, GPSA

What vendors are you planning to use? Galaxy Productions, WPSU, Campus Catering
Do these vendors accept Penn State Purchase Orders? ☑Yes ☐No
Is the vendor willing to invoice GPSA? ☑Yes ☐No
If you answered no to both above questions, you will need to discuss payment options with the GPSA treasurer at least one month before your event.

**For GPSA Treasurer Use:**

Bill Number:
Total Approved: Total Paid:
Bill Close Date: