GPAS Co-sponsorship Request

GPAS must follow certain rules when providing funding for co-sponsorships. Please make sure you read these guidelines carefully before requesting GPAS funding.

- A GPAS delegate must submit a funding bill to the assembly, and GPAS must be involved in planning the event. Visit gpsa.psu.edu/membership to find contact information for assembly delegates
- The event must be open to all students
- Payment must be made by GPAS directly to vendors for specific line items (ex. food, room rental, speaker fees, etc.); funds will not be transferred to a student organization account or reimbursed to an individual for payments made
- Student Activity Fee money, which include funding from GPAS, may only be used to fund up to 90% of the event cost

Organization Name: Graduate Women in Science (GWIS)  
Organization Contact Person: Jessica Schulze  
email: jxs1363@psu.edu  
GPSA Representative Sponsoring Request: Santina Cruz  
email: ssc5164@psu.edu

Event Details

Event Name: Voices Conference 2020  
Date of Event: 2/1/2020  
Time of Event: 9:00am-4:30pm  
Event Location: Graduate State College (Formerly known as The Atherton Hotel)  
Estimated Attendance: Total:115  
Graduate/Professional Students: ~ 100  
Is a ticket or pre-registration required for your event? ☒Yes ☐No  
If yes, how much per person? Students (grad and undergrad): $15  
Post-docs: $20  
All others: $25

Brief Event Description: Voices is an annual conference hosted by GWIS that focuses on key themes in STEM such as diversity, teamwork, and collaboration. The theme of the conference is "Embracing the Unexpected" This year's keynote speaker is Ramona Pierson, Managing Director at PwC, former Director at Amazon, and founder of Declara. We will also have session speakers Kim Lopez, Director of Delaware Goes to College Academy at TeenSHARP, and Cary Supalo, a blind chemist who graduated from Penn State. Additionally, there will be 2 breakout sessions by Chris Golde, a career coach for scientists, and Sarah Koenig, a podcast reporter. The conference also includes a panel of 4 people with varying backgrounds and viewpoints from Penn State and the State College Community. Throughout the event, there are a number of coffee breaks for networking.

How are you going to advertise your event?  
1. Facebook event  
2. Email listservs  
3. Signs posted in academic buildings  
4. Announcements to Penn State departments, local high schools, and local community members  
5. Social media postings through Graduate Women in Science

Funding Details

Total Requested from GPAS: $2000
Total Cost of Event: ~ $13000
Please also submit a budget breakdown of event costs with this form.

Have you requested funding from other sources? ☒ Yes ☐ No
If yes, please list those sources: 1. UPAC
4. American Association of University Women (AAUW)

What vendors are you planning to use? Graduate State College (formerly known as The Atherton Hotel)
Do these vendors accept Penn State Purchase Orders? ☐ Yes ☒ No
Is the vendor willing to invoice GPSA? ☒ Yes ☐ No
If you answered no to both above questions, you will need to discuss payment options with the GPSA treasurer at least one month before your event.

For GPSA Treasurer Use:
Bill Number:
Total Approved: Total Paid:
Bill Close Date: